The Society for Developmental Biology (SDB) will consider proposals from members in good standing (2017 dues paid) to organize satellite symposia at the upcoming Society’s 76th Annual Meeting, to be held July 13-17, 2017 at Hyatt Regency in Minneapolis, MN. The symposia are scheduled for the meeting opening day, July 13, between 8 am and 4 pm, and they may be for the entire day or half-day. Two symposia that aim to complement and add to the breadth of the annual meeting program may be approved. Pre-registration to the symposia will be required to facilitate planning and a nominal fee will be charged to help offset on-site expenses. Annual meeting registrants may register for the symposia via the meeting registration form (online or paper).

SDB will provide meeting space and audiovisual needs at no charge to the symposia, but the organizers are responsible for expenses incurred for invited speakers’ travel and lodging, food and beverages for symposia participants, as well as travel assistance to students and postdocs, if applicable. Approved symposia will be included in the official meeting program and will be linked to the SDB website, including symposium registration. In addition, a grant up to $4,000 per symposium will be provided to the organizers to help defray symposium expenses upon approval of the symposium budget. The organizers will acknowledge this support (SDB and proceeds from Developmental Biology) in all symposium publications (printed and electronic), websites, and at suitable occasions and sites during the symposium.

Guidelines for application:
1. Selection is based on scientific and programmatic excellence.
2. The topics of the symposia must be current and should expand the scope covered by the annual meeting. The session themes include: Patterning the early embryo, Regeneration and tissue repair, Pattern formation and morphogenesis, Biophysical and biomechanical aspects of development, Nuclear architecture and control of cell fate, Understanding developmental networks at the single cell level, Impact of the environment on development, Integrating the cell cycle with development, New ideas from emerging model organisms, Epigenetics and chromatin topography, Celebrating the anniversary of “On Growth and Form.”
3. At least one of the organizer(s) must be an SDB member in good standing (2017 dues paid).
4. The symposium should include invited speakers of both genders and minorities, whenever possible, without detriment to the program. There should also be plenty of opportunities for junior investigators to present their work, including as invited speakers.
5. The symposium should include mechanisms to facilitate exchange among junior and senior investigators, and for students/postdocs to present their work. Suggested formats are: thematic small group presentations, short talks, poster presentations.
6. The organizers are responsible for securing additional funding for the symposium, besides the amounts provided by SDB, as described above.

Proposal:
The 2017 proposals must be received by December 1, 2016. The proposal MUST include the following information:
1. Name, affiliation and contact information of the organizer(s), and the SDB members identified.
2. Title, date and time of the symposium: July 13, 2017, Hyatt Regency, Minneapolis, MN.
3. A short statement of the purpose and justification for the symposium. The programs will be rated on the novelty and impact of the topic, approach to the topic, and relevance to the SDB annual meeting.
4. Preliminary program including session titles, names, and affiliations of all invited speakers (note those who have confirmed participation and those who are SDB members). Organizers are encouraged to include junior investigators in the program and clearly identify them. Invited speakers’ talk titles or areas of expertise should also be included in the preliminary program, as well as their seniority.
5. Explanation of the policy used to select the speakers.
6. Symposium budget with explanation of expenses to be covered by the up to $4,000 SDB grant and list of other funding resources (confirmed and pending).

All proposals must be submitted as one single PDF attachment to: ichow@sdbonline.org, with “2017 Satellite Symposium” as subject title. Decisions will be announced in January, 2017.

INCOMPLETE AND LATE PROPOSALS WILL BE RETURNED WITHOUT REVIEW

October 2016