The Harvard Department of Stem Cell and Regenerative Biology (HSCRB) is the first and only cross-school academic department in both the Harvard Faculty of Arts and Sciences and Harvard Medical School. As a result, the educational mission spans undergraduate, graduate, and medical communities on both the Cambridge and Longwood campuses, as well as the Harvard-affiliated hospitals. Recently with the approval of a new joint degree program in Biotechnology: Life Sciences with Harvard Business School, HSCRB will welcome business school students to its community. Pedagogically, the curriculum emphasizes hands-on laboratory experience and inquiry-based learning.

**Duties and Responsibilities:**

Works as a preceptor for a new laboratory course as part of a joint degree program with the Harvard Business School in Biotechnology: Life Sciences, holding primary responsibility for SCRB 200 (Lab Essentials). Assists with other new courses in the MS/MBA curriculum as needed. Reports to the Associate Director of Education in HSCRB, in close collaboration with the faculty co-chairs of the MS/MBA Program in Biotechnology: Life Sciences. This position is for one year, with reappointment possible on a yearly basis for up to eight years (within the eligibility guidelines of the FAS), contingent on performance, curricular need, position availability, and divisional dean authorization.

Course responsibilities include:

- Works with faculty to prepare, where applicable, lecture materials, teaching resources, assignments, and examination questions. Designs and supervises discussion sections. Prepares and holds review lectures. Supervises in-class examinations and administrative recordkeeping.
- Helps to develop, teach, and oversee the laboratory components of SCRB 200. This includes ordering reagents, assisting with laboratory setup and animal husbandry where appropriate, generating any necessary cell lines, and overseeing regulatory compliance. Acts as primary liaison between instructional staff and laboratory support group.
- Helps write cases rooted in the life sciences that can be used for other courses in the new MS/MBA curriculum.

Additional duties include:
• Hires, trains, and supervises teaching fellows; runs weekly teaching fellow meetings.
• Supervises course website content.
• Holds office hours for student questions and faculty consultation.
• Other duties as necessary.

Basic qualifications:
Bachelor’s degree in developmental biology or a related field awarded or expected, with experience teaching undergraduate or graduate students in science.

Additional qualifications:
Ph.D. preferred. Excellent organizational, written and interpersonal communication skills are key. Ability to lead and train teaching fellows and to manage relationships with large numbers of students. Strong initiative essential. Experience in designing problem sets, exams, and laboratory exercises strongly preferred.

To Apply:
Please submit the following materials through the Harvard application portal, ARiE (http://academicpositions.harvard.edu/postings/9650). Applications will be reviewed from August 31, 2020, until the position is filled.

1. Cover letter, including a description of teaching experience and philosophy and comments on any efforts to encourage diversity, inclusion, and belonging.
2. Curriculum Vitae
3. Names and contact information of three to five referees, who will be asked by a system-generated email to upload a letter of recommendation once the candidate’s application has been submitted. Three letters of recommendation are required, and the application is considered complete only when at least three letters have been received.

Harvard University is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions, or any other characteristic protected by law.

Contact:
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