

## **INFORMATION ABOUT MEETING REGISTRATION**

The registration fee for all meeting participants includes:

- \* Entry to all scientific sessions and workshops
- \* Entry to poster and exhibit sessions
- \* Program, Addendum and Directory
- \* Refreshment breaks
- \* Opening Reception
- \* Awards/Closing Banquet

### **Registration Rates**

	<b>Early</b> (by 5/28/2012)	<b>Regular</b> (after 5/28/2012)
Full member	\$375	\$475
Postdoc member	\$300	\$370
Student member	\$220	\$270
Full/Postdoc non-member	\$475	\$575
Student non-member	\$280	\$330
Extra banquet ticket	\$60	\$60

Meeting registrations may be mailed or faxed to SDB's national office in Bethesda, MD, or submitted electronically via SDB's website: Online Meeting Registration for [members](#) and [nonmembers](#). The early, discounted registration rate applies to all registrations received by close of business **May 28, 2012** (5 PM East Coast Daylight Saving Time). Regular registration rate will be applied to all registrations received after this date, including on site. Pre-meeting registration deadline is close of business **June 18, 2012** (5 PM East Coast Daylight Saving Time). Online registration will not be available after this date. Registrations that arrive by mail or FAX after this date will not be processed and they will be returned with a note asking you to register on site in Montreal. All early registrants will receive confirmation and receipt for payment by email about two weeks after their registration is received at the SDB office. Registrants must present their confirmation email at the Meeting Registration Desk in order to redeem name badge and other meeting materials. All payments must be in U.S. dollars, either by credit card or checks drawn on a U.S. bank. Click [here](#) to submit a paper meeting registration form.

### **ELECTRONIC MEETING REGISTRATION**

The meeting participant may choose to register electronically via a secured site if payment is made by one of the following credit cards: VISA, MasterCard, American Express, or Discover.

1. Online Meeting Registration for [members](#) and [nonmembers](#).
2. Read **all instructions before** completing the form.
3. Please note you must be a current member to be eligible for the lower member rate. Please contact SDB during office hours if you forget your ID number at (301) 634-7815 or [sdb@sdbonline.org](mailto:sdb@sdbonline.org). Please note that membership renewals usually take 2 business days for processing and uploading to the database. New membership applications are processed mid and end of month. Please allow enough time for membership processing before registering or non-member rates will apply.
4. Complete the form as instructed, review and submit. **DO NOT DOUBLE CLICK.**
5. **Wait** for acknowledgment of receipt of submission. This process may take a few moments as your credit card information is verified. **Please be patient.**
6. **Print** the receipt acknowledgment page with Registration Confirmation Number. This will be your reference number for future inquiries. Once payment is processed Registration Confirmation will be email to you.
7. Cancellation and refund requests must be made in writing, by FAX (301-634-7825) or email ([sdb@sdbonline.org](mailto:sdb@sdbonline.org)) and received **by June 18, 2012**. A processing fee of \$40.00 will be applied. Requests received after that date or by phone will not be honored, no exception.

***Important: DO NOT send the paper form if registering electronically***