

## **LATE ABSTRACT SUBMISSION**

Submission of late abstracts is only available electronically via this site. The **deadline for receipt** of abstracts is close of business **June 4, 2012** (5 PM East Coast Time). You may be the first author or presenter of **one** original research paper only. You may be the first author of a second abstract if it is an **Education** poster. There is a \$35 non-refundable handling fee for each abstract. Please note that this fee is collected **before** the actual abstract submission is carried out, and online revisions are not available. **Thus, we strongly recommend that you prepare your abstract offline and only access the online submission form when you are ready.** We recommend use of PC and Internet Explorer (IE) version 5.5 or higher for abstract submission. Some versions of Mac and other browsers may not be supported. Abstracts will be included in the 2011 Program Addendum.

**NOTE:** It is solely the authors' responsibility to abide by standard regulations for animal care and use, as well as to abide by regulations for use of human subjects. **All named authors** share this responsibility and submission of the abstract confirms acceptance of this responsibility.

## **ABSTRACT SUBMISSION INSTRUCTIONS**

**DO NOT copy and paste directly from your word processing program.** This will add hidden codes and disrupt your submission. **Instead, save your abstract as a text file (.txt) and then copy the plain text into the submission form.** Reintroduce formatting codes (e.g., *italics*) using the style buttons at the top of the text box. The abstract character limit is **1750** with spaces. Use single space and do not re-enter the abstract title, authors and affiliations into the body of the abstract. Keep all the text in one paragraph.

1. Payment of a \$35 non-refundable processing fee is required **before** abstract is entered. VISA, MasterCard, American Express, and Discover will be accepted. This is a secured server. Each author may present **only one** abstract (except for a second Education poster – please contact SDB office on this option).

Links to submission pages:

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2. Read **all** instructions (located on top of the page) carefully **before** completing the form.

3. E-mail address **must** be included for program assignment notification.

4. Student and postdoctoral authors must enter advisor's name, phone number and e-mail address. **It is understood that the named advisor has approved the abstract content.**

5. Select a theme for **poster session (required for all abstracts):**

- |  |  |
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7. Submit the abstract according to instructions and **wait** for acknowledgment of receipt of submission. This process may take a few moments, **please be patient.**

8. **Print the confirmation page with the sequence number** for future reference.

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- New SDB membership applications are reviewed twice monthly, middle and end of month.

*Please plan ahead so not to miss the submission deadline!*